

## **INSTRUCTIONS: SECOND MAJOR REQUEST**

This form permits a student in the UNC Hussman School of Journalism and Media to request the addition of a second major in the College of Arts and Sciences. Second major approvals are granted by Academic Advising in the College of Arts and Sciences.

### **What you need to do:**

1. Complete and bring the *Second Major Request* form to a [UNC Hussman advisor](#) in Carroll Hall's Undergraduate Hub. A School advisor will review your request and sign your form.
2. Make a copy of your signed request form for your record.
3. Schedule an Academic Advising appointment with an advisor in the College of Arts & Sciences by using Academic Advising's online appointment calendar at <http://advising.unc.edu/>. Bring the signed second major request form with you. The advisor will prepare an academic worksheet for your second major and review second major requirements with you.
4. The College of Arts & Sciences will notify you when the request is approved or denied. **You are encouraged to see an Arts & Sciences advisor every semester to make sure you comply with your second major requirements and that you make satisfactory progress toward graduation.**
5. The College of Arts and sciences will only advise on second major requirements. Items that require a deans signature (exam excuse, drop-adds, etc.) will still be completed within UNC Hussman.



**SECOND MAJOR REQUEST FORM**

This form permits a student in the UNC Hussman School of Journalism and Media to request the addition of a second major in the College of Arts and Sciences. Second major approvals are granted by Academic Advising in the College of Arts and Sciences. Advising in the College of Arts and Sciences will discuss the details of the second major, prepare an academic worksheet and advise the student on only second major requirements.

**PART I: This section to be completed by Student**

NAME:		
PID:		Grad Month & Year:
UNC Email:		Home Address:
Requesting a second major in:		

By seeking a second major in the College of Arts & Sciences, I acknowledge that I must abide by all requirements of the College of Arts & Sciences for a major in one of its Departments. I acknowledge that I must choose courses from the approved lists and that I may not take the courses under the Pass/D+/D/Fail option. I will continue to see an Arts & Sciences advisor every semester to make sure I comply with these requirements. This will be a second major, not a second undergraduate degree.

I have read and understand the above information:

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Student Name	Date
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**PART II: This section to be completed by a UNC Hussman advisor**

UNC Hussman advisor's name: \_\_\_\_\_

UNC Hussman advisor's signature & date: \_\_\_\_\_

MEJO hours remaining: \_\_\_\_\_

**After obtaining the UNC Hussman advisor's signature, you MUST return this form to Academic Advising (College of Arts and Sciences) located in Steele Bldg. Appointments preferred.**